|  |
| --- |
| This form aims to contribute to professional development by enabling colleagues to evaluate each other objectively. Each criterion is scored on a scale of 1 (very poor) to 5 (very good) and comments can be added. |

|  |
| --- |
| **General Information** |
| **Evaluated Personnel Name Surname** |  |
| **Position / Title** |  |
| **Unit** |  |
| **Evaluation Period** |  |
| **Evaluator** |  |

|  |
| --- |
| **Evaluation Criteria** |
| **Criteria** | **Definition** | **Score (1- 5)** | **Comments** |
| Cooperation | Actively participates in teamwork and supports teammates. |  |  |
| Knowledge and Experience Sharing | Contributes by sharing professional knowledge and materials. |  |  |
| Supportive Behavior | Helps colleagues in their work processes. |  |  |
| Professionalism | Acts in accordance with corporate values and ethical principles. |  |  |
| Communication Skills | Communicates openly, respectfully, and effectively with colleagues. |  |  |
| Problem Solving | Brings constructive solutions to the problems encountered in business processes. |  |  |

|  |
| --- |
| **Overall Evaluation and Feedback** |
|  |

|  |
| --- |
| Recommendations and Areas for Development |
|  |