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| --- | --- |
| Term: | 202.. – 202.. [ ]  Fall [ ]  Spring |
| Date of Report | …./…./202.. |

* Survey Title: …………………………………………………………
* Target Group: (Students / Instructors / Both)
* Number of Respondents: ……………………..
* Survey Dates: From …………… to ……………

**RESULTS**

Summarise the main findings, using percentages or averages for each statement if available.

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| --- | --- | --- | --- | --- |
| No | Survey Statement | Avg. Score (1–5) | Positive Response Rate (%) | Key Comments from Respondents |
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**ANALYSIS – Alignment with Mission and Needs**

Summarise whether results show alignment or misalignment with the School’s mission and identified needs.

Example prompts:

- Which parts of the mission are strongly supported by results?

- Are there any areas where the curriculum does not fully reflect the mission?

- Are there gaps between student needs and curriculum design?

**ACTION PLAN**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No | Area for Improvement / Strength | Planned Action | Responsible Person/Unit | Timeline | Status |
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**FOLLOW-UP AND MONITORING**

• How progress will be monitored: …………………………………………………………

• Next review date: ……………………..